

DELAWARE TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting

January 13, 2016

MINUTES

WORKSHOP

Call to Order was made at 5:31pm.

Pledge of Allegiance

Roll Call: In attendance: Tom Ryan, John Henderson, Jeff Scheetz, Thomas Farley, Township Solicitor, and Krista Predmore. **Absent:** None.

The following items were discussed:

- Delaware Township Volunteer Ambulance Corp. Request
- EMC overview by Beodeker
- Niki Jones Proposal re ecommerce setup on Township website

Motion to adjourn the workshop was made by Mr. Ryan, with a second by Mr. Henderson. Voting: All in Favor. **Motion** carries.

REGULAR MEETING

Call to Order was made at 6:30 pm.

Pledge of Allegiance

Roll Call: In attendance: Tom Ryan, John Henderson, Jeffrey Scheetz, Thomas Farley, Township Solicitor, and Krista Predmore. **Absent:** None.

Public Comment on Agenda – Ms. Neufeld asked questions on motion #15, 21, and 25. Mr. McBride questioned motion #23 and Ms. Bukaj provided a comment on motion #15.

1. **Motion** to accept the Minutes from Board of Supervisors Meeting December 9, 2015 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Scheetz. Nay: None. Abstain: Henderson. **Motion** carries.
2. **Motion** to accept the Minutes from the Board of Supervisors Budget Adoption Meeting on December 16, 2015 was made by Mr. Ryan with a second by Dr. Scheetz. Voting: Aye: Ryan, Scheetz. Nay: None. Abstain: Henderson. **Motion** carries.
3. **Motion** to accept the Minutes from Board of Supervisors Organization Meeting January 4, 2016 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.

Treasurer's Reports

4. **Motion** to accept Treasurer's Report dated December 31, 2015 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
5. **Motion** to accept Treasurer's Report dated January 13, 2016 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
6. **Motion** to pay General Fund bills in the amount of \$6,325.46 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
7. **Motion** to pay Recreation Fund Bills in the amount of \$354.29 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
8. **Motion** to approve payment of Jane Neufeld's invoice for auditor services for fiscal year 2015 in the amount of \$130.00. was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
9. **FIRE REPORT** was presented by Delaware Township Volunteer Fire Company President, George Beodeker. Mr. Beodeker submitted a 2015 Year End Report and 2016 Operating Projection for DTVFC.

OLD BUSINESS:

None.

NEW BUSINESS:

10. **Motion** to approve resolution 2016-01 regarding Tax Levy was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
11. **Motion** to adopt the Pennsylvania Municipalities Pension Trust Act 44 Disclosure Statement dated December 17, 2015 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.

- 12. Motion** to approve application for License to Operate a Junk Yard by Kathleen and John Henderson at 1756 Route 739, Dingmans Ferry, PA was made by Mr. Ryan with a second by Dr. Scheetz. Voting: Aye: Ryan, Scheetz. Nay: None. Abstain: Henderson. **Motion** carries.
- 13. Motion** to accept the resignation of Steven R. Guccini, Esq. as solicitor for the Delaware Township Zoning Hearing Board was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 14. Motion** to approve tax abatement for Donald Clyde Farber for property located at 130 Gumtree Lane, Dingmans Ferry, PA based on the disabled veterans real property tax exemption certification was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 15. Motion** to table advertisement for two Planning Commission members was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 16. Motion** to appoint Catherine Bram as the recording secretary of the Delaware Township Planning Commission was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 17. Motion** to advertise the Board of Auditors meetings in 2016 will be held, as needed, on the 3rd (third) Saturday of each month at 10:30am, beginning in the month of February 2016 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 18. Motion** to approve Spring Electronic Recycling Day for Saturday, April 2, 2016, 9:00am to 1:00pm with Advanced Recovery was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 19. Motion** to approve Fall Electronic Recycling Day for Saturday, October 8, 2016, 9:00am to 1:00pm with Advanced Recovery was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 20. Motion** to reimburse Jackie T. Singer \$551.70 in 2015 Township property taxes (veterans real property tax was previously approved) was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.

- 21. Motion** to approve unlimited training package from Fred Pryor Seminars in the amount of \$299 (*limited to the purchase of one*) which includes unlimited live seminars and 2500+ online courses was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 22. Motion** to approve the purchase of tires for truck #4 in the amount of \$ 720.00 from Delaware Tire was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 23. Retroactive Motion** to approve Van Jahnke Plumbing & Heating estimate #743 in the amount of \$1,146.40 for labor and installation of a new hydro coil for file room in office including fittings, copper pipe and ductwork adapters was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 24. Motion** to renew annual contract with Aquatic Environmental Consultants, Inc. for lake management services at Akenac Park in the amount of \$3500 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 25. Motion** to approve estimate no. 2337 from Kocher's Water Pumps & Tanks, Inc. for propane water heaters, fittings, piping and installation in the amount of \$6,680 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Scheetz. Nay: Henderson. **Motion** carries.
- 26. Motion** to continue the Building Hearing Board Public Hearing regarding the variance request from the provisions of the building code requiring fire suppression sprinklers in cabins being replaced by Camp Mesivtah scheduled for Thursday, January 14, 2016 at 6pm to Thursday, February 11, 2016 at 6pm was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 27. Motion** to approve building use request by PMLE 5,6,7 on Saturday, January 23, 2016 from 9am to 11:30am for their January meeting was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 28. Motion** to approve building use request by Warrior Extreme Cheer on Saturday, March 5, 2016 from 8am to 11pm for their end of year party was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.

- 29. Motion** to approve building use request by The Milford Valley Quilters Guild every Monday of every month for 2016 from 10:00am to 3pm was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 30. Motion** to approve building use request by the Milford Valley Quilters Guild for Saturday, March 26, 2016 from 9am to 3pm was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 31. Motion** to approve building use request by the Republican Club for the 3rd Friday of every month of 2016 from 7pm to 9pm starting February 19, 2016 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 32. Motion** to approve building use request by Gambetta Ballet for every Tuesday, Wednesday, and Friday from 10:30am to 12:30pm starting January 19, 2016 through May 27, 2016 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 33. Motion** to approve building use request by Gambetta Ballet for every Tuesday, Wednesday, and Friday from 10:30am to 12:30pm starting September 6, 2016 through December 31, 2016 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 34. Motion** to approve Akenac Park use request by Gambetta Ballet for every Monday, Wednesday and Friday in the Rec Hall from 10:30am to 12:30pm starting May 30, 2016 to September 2, 2016 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 35. Motion** to approve EMA building use by the Delaware Township Auditors every third Saturday of each month at 10:30am to 12:30pm as needed starting February 20, 2016 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 36. Motion** to approve Field Use request by Fall Couples Softball using fields 1 & 3 starting August 28, 2016 through November 13, 2016 every Sunday from 12pm to 6pm was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.

- 37. Motion** to approve Field Use request by Men's Softball League using Fields 1 & 3 May through October from 9am to 3:30pm every Sunday was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 38. Motion** to approve Field Use request by Women's Softball League using fields 1 & 3 June through August 15, 2016 from 3:30pm to 7:30pm every Sunday and every Tuesday and Thursday from 6pm – 8pm was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 39. Motion** to approve Field Use request by Women's Softball League for August 13, 2016 from 10am to 4pm and Sunday, August 14, 2016 from 12pm to 5pm using fields 1 & 3 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 40. Retroactive Motion** to approve building use request by Gambetta Ballet from January 4, 2016 through January 15, 2016 every Monday, Tuesday, Wednesday and Friday from 10:30am to 12:30pm was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 41. Added Motion** to continue designating "Delaware Township Volunteer Ambulance Corp." as the primary basic life support service and naming the "closest available unit" as the primary advanced life support service for Delaware Township was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.

CORRESPONDENCE:

The following correspondence was read aloud by Ms. Predmore:

- Facebook Thank You re Dickens Christmas Event
- Holy Trinity Food Pantry Thank you
- Penn State Extension Thank you for Cpl. Byron K. Dickson II Memorial Garden

ANNOUNCEMENTS:

Auditor litigation decision by Solicitor Farley.

Public Comment

Comment was provided by Mr. Beodeker, Ms. Forrest, Ms. Neufeld, and Mr. McBride.

Motion to suspend the regular meeting was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.

Motion to open executive session regarding pending litigation was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.

****EXECUTIVE SESSION****

Motion to adjourn the meeting was made by Mr. Ryan with a second by Mr. Henderson. Voting: All in Favor. **Motion** carries.

Respectfully submitted,

Krista Predmore
Township Administrator/Assistant Treasurer